



**Hull Children's University**  
**Mentor Registration Form**

<b>Section 1 – Personal details</b>		
Title: Dr/Mr/Mrs/Miss/Ms	Forename(s):	Surname:
Date of birth:		Any Former name(s):
Address:		
Telephone number(s): Home:		Mobile:
Work:		E-mail address:

If you have CV please could you attach it to the form.

## **Section 2 – Other vocational qualifications, skills or training**

You do not need previous experience to volunteer with Hull CU but it helps us to know about your skills, experience and knowledge.

Where did you hear about volunteering for Hull Children’s University?

## **Section 3**

It is Hull Children’s University policy to not to discriminate against any person because of their race, colour, national or ethnic origin, sex, sexual orientation, marital or civil partnership status, religion or religious belief, disability or age.

We are committed to safeguarding and promoting the welfare of children and young people and expect all volunteers to share this commitment.

If your application is successful, Hull Children’s University will retain the information provided in this form (together with any attachments) in your personnel file. If your application is unsuccessful, all documentation relating to your application will normally be confidentially destroyed within six months unless you have specifically requested that they stay on file.

## **Section 4 – Declaration**

**1) I confirm that the information I have given in this Application Form and in the Self Disclosure Form is true and correct to the best of my knowledge.**

**2) I confirm that I am not disqualified from working with children or subject to sanctions imposed by a regulatory body.**

**3) I understand that providing false information is an offence which could result in my application being rejected or (if the false information comes to light after my appointment) summary dismissal and may amount to a criminal offence.**

**4) I confirm that I am entitled to live and work in the UK**

Signature: ..... Date:.....

**Hull Children's University  
Self Disclosure Form**

The position for which you are applying involves contact with children and is exempt from the Rehabilitation of Offenders Act 1974, as amended. This means you are not entitled to withhold information about police cautions, "bind-over's", or any criminal convictions including any that would otherwise be considered "spent" under the Act.

**Have you ever been convicted of any offence or "bound over" or given a caution?**

**Please tick as appropriate**

YES  NO

**In all cases, please sign, print your name and the date, and return this disclosure in the envelope marked "Confidential". If you responded "YES", please also provide details on the following sheet.**

**Any information provided will be handled in the strictest confidence and in accordance with the Hull Children's University's Disclosure Data Policy. However, if you are successful in reaching the shortlist, any matters arising may be discussed with you at the interview.**

Please note, a criminal record will not necessarily be a bar to obtaining a position – see the enclosed Recruitment Policy for details of criteria used. Disclosures, and the information they contain, will only be available to those who need to access them in the course of their duties; the Disclosures will be securely stored and they will not be retained for longer than necessary.

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I understand that if my application is successful I will be required to obtain an enhanced Criminal Records Bureau (CRB) disclosure.

I declare that the information I have given on this form is complete and accurate and that I am not banned or disqualified from working with children or vulnerable adults nor subject to any sanctions or condition on my employment imposed by a regulatory body or the Secretary of State. I understand that to knowingly give false or misleading information, or to omit information, could result in the withdrawal of any offer of appointment, or my dismissal at any time in the future, and possible criminal prosecution.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**EXEMPTION UNDER THE REHABILITATION OF OFFENDERS ACT 1974, as amended**

Name \_\_\_\_\_

Post applied for \_\_\_ Volunteer \_\_\_\_\_

The Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975, as amended, applies to this post.

This means that you must disclose all criminal convictions (including those defined as spent under the Rehabilitation of Offenders Act 1974), cautions, reprimands, final warnings and any other information that may have a bearing on your suitability for the post.

Failure to disclose any convictions/reprimands/cautions/final warnings or any other relevant information, including disciplinary hearings relating to children and/or vulnerable adults, may disqualify you from employment or result in your later dismissal and possible criminal prosecution.

Nature of convictions/reprimands/cautions/ final warnings/other relevant information

Date:

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Do you have any outstanding cases waiting to be heard? YES / NO

If YES please give details:

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Name .....

Signed ..... Date .....